



**Spectra Training
National Fees Booklet
2018**

ABOUT SPECTRA TRAINING

Spectra Training is an award-winning Registered Training Organisation (RTO) that provides innovative workplace training solutions across a wide range of industries throughout Australia.

Spectra Training has been in operation for over 10 years and is part of the Academies Australasia conglomerate.

Spectra Training specialises in workplace training in industries such as manufacturing, warehousing, printing, business, retail, management, transport and logistics and their trainers are industry leaders with current industry knowledge who are driven on quality outcomes for all concerned.

NATIONAL STUDENT FEES

In this document any reference to “Spectra Training Australia”, “Spectra Training”, is a reference to CLB Training & Development Pty Ltd (A.C.N. 105 177 044) as trustee for the CLB Unit Trust (A.B.N. 82 443 695 367) trading as “Spectra Training” (TOID 21356).

All student fees in the booklet are based on a **minimum group of 3** participants. Prices for group sizes smaller than 3, will be calculated on a case by case scenario. All prices are subject to change without notice.

All fees and charges in relation to the delivery of Spectra’s standard training courses are contained in this booklet. The fees and charges listed include, but are not limited to, training and assessment, participant materials, participant support, and facilitator travel. If a variation from Spectra’s standard price is required for compensation of additional services (such as course customisation) additional fees and charges will apply. Any additional fees and charges will be agreed to in writing, prior to the commencement of training, between Spectra and the client.

Spectra reserves the right to withhold certification until full payment is received (please refer to Spectra’s Fee, Charges and Refund Policy).

FEE FOR SERVICE (FFS)

These fees are charged for participants not eligible for State Government funding.

All student tuition fees published are subject to change given individual circumstances at enrolment.

Spectra’s standard instalment structure of fees is as follows:

Commencement fee, which is invoiced prior to commencement of training

Progression payments, which are interest free equal instalments (the number of which depends on the length of the program)

ELIGIBILITY – STATE GOVERNMENT FUNDING

If a participant qualifies for State Government funding, the enrolment fee may vary according to requirements specific to each State. The availability of State Government funding and the participant’s ability for funding is also subject to requirements specific to each State.

Concession fees and fee waivers may be available for eligible participants and will be applied subject to the relevant State requirements.

All pricing is based on State funding conditions at the time of publication; should these conditions change, Spectra reserve the right to withdraw or amend an offer.

Eligibility for State Government funding is independent of eligibility for Commonwealth funding incentives paid to the employer.

Employers do not receive State Government funding; this funding is paid directly to Spectra for the provision of training services.

Concessions and partial or full fee exemptions may apply as per State Government regulations. Evidence demonstrating eligibility for such exemptions or concessions (eg. a Health Care card) or evidence of financial hardship for each individual participant will be required to access a reduced enrolment fee or for exemption for an enrolment fee.

ELIGIBILITY – COMMONWEALTH FUNDING

Guidance on Commonwealth Government funding should be obtained from your Australian Apprenticeship Support Network (AASN) provider.

Only AASN providers are contracted by the Commonwealth Government to provide advice on incentives for Apprenticeships and Traineeships and to process all relevant documentation. This is a free service to employers. Further information can be found at:

<http://www.australianapprenticeships.gov.au/publications/summary-australian-government-australian-apprenticeships-incentives-programme>

CREDIT TRANSFER (CT) AND RECOGNITION OF PRIOR LEARNING (RPL)

PRINCIPLES OF CREDIT TRANSFER (CT)

Spectra Training will be guided by and apply all standards as per the AQTF on National Recognition and will accept and provide credit transfer to learners for units of competency as per the individual's original qualification or Statement of Attainment. A credit transfer application for an individual is **free of charge**.

PRINCIPLES OF RECOGNITION OF PRIOR LEARNING (RPL)

RPL is an assessment process whereby an assessment is completed which determines the individual's prior learning, achieved through work experience, informal and formal training, or other life experiences to clearly identify that the applicant has achieved the level of competency required for the qualification they wish to enrol into.

There is a fee for RPL of **\$500 per unit of competency**. If you wish to apply for RPL for an entire qualification, the full price as listed within the booklet will apply. The RPL fee includes full RPL assessment and issuance of a Certificate and/or Statement of Attainment of the competent units.

QUALIFICATION REPRINTS

Reprint of Original Certificate	\$50 per copy (GST inc.)
Reprint of Transcript	\$50 per copy (GST inc.)
Reprint of Statement of Attainment	\$50 per copy (GST inc.)
Retrieval of information from archives	\$50 plus \$40 per hour or part thereof (GST inc.)

****Payments are required prior reprints etc.***

Code	Qualification	Fee For Service			
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees
BSB30215	Certificate III in Customer Engagement	\$1,925.00	2	\$962.50	\$3,850.00
BSB40315	Certificate IV in Customer Engagement	\$1,925.00	2	\$962.50	\$3,850.00
BSB40615	Certificate IV in Business Sales	\$1,925.00	2	\$962.50	\$3,850.00
BSB42015	Certificate IV in Leadership and Management	\$1,920.00	3	\$960.00	\$4,800.00
BSB51915	Diploma of Leadership and Management	\$2,480.00	3	\$1,240.00	\$6,200.00
ICP20115	Certificate II in Printing and Graphic Arts (General)	\$2,600.00	3	\$1,300.00	\$6,500.00
ICP31215	Certificate III in Printing	\$2,041.67	10	\$1,020.83	\$12,250.00
ICP31315	Certificate III in Print Manufacturing	\$1,966.67	10	\$983.33	\$11,800.00
ICP31415	Certificate III in Print Communications	\$2,336.36	9	\$1,168.18	\$12,850.00
MSS20316	Certificate II in Competitive Systems and Practices	\$1,440.00	3	\$720.00	\$3,600.00
MSS30316	Certificate III in Competitive Systems and Practices	\$1,520.00	3	\$760.00	\$3,800.00
MSS40316	Certificate IV in Competitive Systems and Practices	\$1,520.00	3	\$760.00	\$3,800.00
MSS50316	Diploma of Competitive Systems and Practices	\$2,471.43	5	\$1,235.71	\$8,650.00
SIR30216	Certificate III in Retail	\$1,540.00	3	\$770.00	\$3,850.00
SIR40316	Certificate IV in Retail Management	\$1,371.43	5	\$685.71	\$4,800.00
TLI31216	Certificate III in Driving Operations	\$1,920.00	3	\$960.00	\$4,800.00
TLI31616	Certificate III in Warehousing Operations	\$1,920.00	3	\$960.00	\$4,800.00
TLI32416	Certificate III in Logistics	\$1,920.00	3	\$960.00	\$4,800.00
TLI41816	Certificate IV in Warehousing Operations	\$1,920.00	3	\$960.00	\$4,800.00
TLI42016	Certificate IV in Logistics	\$2,400.00	2	\$1,200.00	\$4,800.00

- All FFS relate to minimum group size of 3 participants
- Prices are subject to change without notice

ACT (User Choice Funded)

Code	Qualification	Eligible For Funding				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee 1	Quarterly Fee 2	Total Fees
BSB30215	Certificate III in Customer Engagement	\$640.00	0	\$0	\$0	\$640.00
BSB40315	Certificate IV in Customer Engagement	\$350.00	0	\$0	\$0	\$350.00
BSB40615	Certificate IV in Business Sales	\$510.00	0	\$0	\$0	\$510.00
BSB42015	Certificate IV in Leadership and Management	\$1,000.00	2	\$350.00	\$350.00	\$1,700.00
BSB51915	Diploma of Leadership and Management	\$1,000.00	2	\$630.00	\$630.00	\$2,260.00
ICP20115	Certificate II in Printing and Graphic Arts (General)	\$1,500.00	2	\$1,500.00	\$1,080.00	\$4,080.00
ICP31215	Certificate III in Printing	\$1,500.00	2	\$850.00	\$500.00	\$2,850.00
ICP31315	Certificate III in Print Manufacturing	\$1,500.00	2	\$1,500.00	\$460.00	\$3,460.00
ICP31415	Certificate III in Print Communications	\$1,500.00	2	\$2,000.00	\$1,890.00	\$5,390.00
MSS30316	Certificate III in Competitive Systems and Practices	\$530.00	0	\$0	\$0	\$530.00
MSS40316	Certificate IV in Competitive Systems and Practices	\$710.00	1	\$710.00	\$0	\$1,420.00
SIR30216	Certificate III in Retail	\$780.00	2	\$500.00	\$500.00	\$1,780.00
SIR40316	Certificate IV in Retail Management	\$1,500.00	2	\$1,500.00	\$380.00	\$3,380.00
TLI31216	Certificate III in Driving Operations	\$350.00	0	\$0	\$0	\$350.00
TLI31616	Certificate III in Warehousing Operations	\$370.00	0	\$0	\$0	\$370.00
TLI32416	Certificate III in Logistics	\$750.00	2	\$500.00	\$500.00	\$1,750.00

- All courses less than 12 months in duration have mandated fee of \$350
- All courses longer than 12 months have a mandated fee of \$600 per additional year
- Employer contribution and mandated fees are charged simultaneously
- Based on minimum group size 3
- Prices are subject to change without notice

NSW (Smart & Skilled Funded)

EAT – Traineeships & Apprenticeships

Code	Qualification	Entitlement – Apprenticeship & Traineeship - EAT				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees	Available New/Existing
BSB30215	Certificate III in Customer Engagement	\$500.00	1	\$500.00	\$1,000.00	New
BSB40315	Certificate IV in Customer Engagement	\$500.00	1	\$500.00	\$1,000.00	New
BSB40615	Certificate IV in Business Sales	\$500.00	1	\$500.00	\$1,000.00	New
BSB42015	Certificate IV in Leadership and Management	\$500.00	1	\$200.00	\$1,000.00	New
BSB51915	Diploma of Leadership and Management	\$500.00	1	\$500.00	\$1,000.00	New
ICP31215	Certificate III in Printing	\$1,000.00	1	\$1,000.00	\$2,000.00	New & Existing
SIR30216	Certificate III in Retail	\$500.00	1	\$500.00	\$1,000.00	New
SIR40316	Certificate IV in Retail Management	\$500.00	1	\$500.00	\$1,000.00	New
TLI31216	Certificate III in Driving Operations	\$500.00	1	\$500.00	\$1,000.00	New
TLI31616	Certificate III in Warehousing Operations	\$500.00	1	\$500.00	\$1,000.00	New
TLI32416	Certificate III in Logistics	\$500.00	1	\$500.00	\$1,000.00	New
TLI41816	Certificate IV in Warehousing Operations	\$500.00	1	\$500.00	\$1,000.00	New
TLI42016	Certificate IV in Logistics	\$500.00	1	\$500.00	\$1,000.00	New

- Prices are subject to change without notice

EFQ – First Qualification (Non-Apprenticeship/Traineeship)

Code	Qualification	Entitlement – Apprenticeship & Traineeship - EAT				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees	Available New/Existing
BSB30215	Certificate III in Customer Engagement	\$440.00	2	\$440.00	\$1,320.00	New & Existing
BSB40315	Certificate IV in Customer Engagement	\$660.00	2	\$660.00	\$1,980.00	New & Existing
BSB40615	Certificate IV in Business Sales	\$526.67	2	\$526.67	\$1,580.00	New & Existing
BSB42015	Certificate IV in Leadership and Management	\$526.67	2	\$526.67	\$1,580.00	New & Existing
BSB51915	Diploma of Leadership and Management	\$843.33	2	\$843.33	\$2,530.00	New & Existing
ICP31215	Certificate III in Printing	\$996.67	2	\$996.67	\$2,990.00	New & Existing
MSS30316	Certificate III in Competitive Systems and Practices	\$466.67	2	\$466.67	\$1,400.00	New & Existing
MSS40316	Certificate IV in Competitive Systems and Practices	\$1,093.33	2	\$1,093.33	\$3,280.00	New & Existing
SIR30216	Certificate III in Retail	\$483.33	2	\$483.33	\$1,450.00	New & Existing
SIR40316	Certificate IV in Retail Management	\$523.33	2	\$523.33	\$1,570.00	New & Existing
TLI31216	Certificate III in Driving Operations	\$803.33	2	\$803.33	\$2,410.00	New & Existing
TLI31616	Certificate III in Warehousing Operations	\$803.33	2	\$803.33	\$2,410.00	New & Existing
TLI32416	Certificate III in Logistics	\$493.33	2	\$493.33	\$1,480.00	New & Existing
TLI41816	Certificate IV in Warehousing Operations	\$716.67	2	\$716.67	\$2,150.00	New & Existing
TLI42016	Certificate IV in Logistics	\$716.67	3	\$716.67	\$2,150.00	New & Existing

- Prices are subject to change without notice

EFQ – Subsequent Qualification (Non-Apprenticeship/Traineeship)

Code	Qualification	Entitlement – Apprenticeship & Traineeship – EFQ – Subsequent Qualification				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees	Available New/Existing
BSB30215	Certificate III in Customer Engagement	\$526.67	2	\$526.67	\$1,580.00	New & Existing
BSB40315	Certificate IV in Customer Engagement	\$770.00	2	\$770.00	\$2,310.00	New & Existing
BSB40615	Certificate IV in Business Sales	\$616.67	2	\$616.67	\$1,850.00	New & Existing
BSB42015	Certificate IV in Leadership and Management	\$616.67	2	\$616.67	\$1,850.00	New & Existing
BSB51915	Diploma of Leadership and Management	\$950.00	2	\$950.00	\$2,850.00	New & Existing
ICP31215	Certificate III in Printing	\$996.67	2	\$996.67	\$2,990.00	New & Existing
MSS30316	Certificate III in Competitive Systems and Practices	\$563.33	2	\$563.33	\$1,690.00	New & Existing
MSS40316	Certificate IV in Competitive Systems and Practices	\$1,273.33	2	\$1,273.33	\$3,820.00	New & Existing
SIR30216	Certificate III in Retail	\$583.33	2	\$583.33	\$1,750.00	New & Existing
SIR40316	Certificate IV in Retail Management	\$613.33	2	\$613.33	\$1,840.00	New & Existing
TLI31216	Certificate III in Driving Operations	\$966.67	2	\$966.67	\$2,900.00	New & Existing
TLI31616	Certificate III in Warehousing Operations	\$966.67	2	\$966.67	\$2,900.00	New & Existing
TLI32416	Certificate III in Logistics	\$593.33	2	\$593.33	\$1,780.00	New & Existing
TLI41816	Certificate IV in Warehousing Operations	\$836.67	2	\$836.67	\$2,510.00	New & Existing
TLI42016	Certificate IV in Logistics	\$836.67	2	\$836.67	\$2,510.00	New & Existing

- This training is subsidised by the NSW Government
- Base on minimum group size of 3
- Prices are subject to change without notice

QUEENSLAND (User Choice Funded)

Code	Qualification	User Choice Fees				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees	Available New/Existing
ICP20115	Certificate II in Printing and Graphic Arts (General)	\$216.00	3	\$216.00	\$864.00	New & Existing
ICP31215	Certificate III in Printing	\$141.00	10	\$141.00	\$1,551.00	New & Existing
ICP31315	Certificate III in Print Manufacturing	\$106.00	10	\$106.00	\$1,168.00	New & Existing
ICP31415	Certificate III in Print Communications	\$150.00	9	\$150.00	\$1,504.00	New & Existing
SIR30216	Certificate III in Retail	\$158.00	3	\$158.00	\$632.00	New & Existing
TLI31216	Certificate III in Driving Operations	\$172.00	3	\$172.00	\$688.00	New & Existing
TLI31616	Certificate III in Warehousing Operations	\$262.00	3	\$262.00	\$1,048.00	New & Existing

- User Choice course fees are the compulsory student fee of \$1.60 per normal hour for each unit of competency. The prices above are calculated on the standard Spectra unit selection for each qualification. The total cost may vary based on unit selection. Fees are adjusted and invoiced annually as advised by the Queensland Government
- Partial and full fee exemptions apply for concession students, Year 12 Graduates in high priority qualifications, and other categories of students, subject to evidence of eligibility
- This training is delivered with Queensland Government funding
- Based on minimum group size of 3
- Prices are subject to change without notice

QUEENSLAND (C3G and HLS Funded)

Code	Qualification	Certificate 3 Guarantee/Higher Level Skills				
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Total Fees	Available New/Existing
BSB30215	Certificate III in Customer Engagement	\$841.00	2	\$841.00	\$2,524.00	New & Existing
MSS30316	Certificate III in Competitive Systems and Practices	\$558.00	3	\$558.00	\$2,232.00	New & Existing
MSS40316	Certificate IV in Competitive Systems and Practices	\$299.00	3	\$299.00	\$1,196.00	Existing Worker only
SIR30216	Certificate III in Retail	\$521.00	3	\$521.00	\$2,082.00	New & Existing
SIR40316	Certificate IV in Retail Management	\$542.00	5	\$542.00	\$3,253.00	New & Existing
TLI31216	Certificate III in Driving Operations	\$808.00	1	\$808.00	\$3,232.00	New & Existing
TLI31616	Certificate III in Warehousing Operations	\$939.00	3	\$939.00	\$3,757.00	New & Existing
TLI32416	Certificate III in Logistics	\$939.00	3	\$939.00	\$3,757.00	New & Existing
TLI41816	Certificate IV in Warehousing Operations	\$808.00	3	\$808.00	\$3,232.00	New & Existing

- This training is delivered with Queensland Government funding
- Based on minimum group size of 3
- Prices are subject to change without notice

VICTORIA (Skills First Program Funded)

Code	Qualification	Skills First Program Eligible Fees					
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Quarterly Fee	Total Fees	Available New/Existing
BSB30215	Certificate III in Customer Engagement	\$330.00	0	\$0	\$0	\$330.00	New & Existing
BSB40315	Certificate IV in Customer Engagement	\$490.00	0	\$0	\$0	\$490.00	New & Existing
BSB40615	Certificate IV in Business Sales	\$890.00	2	\$500.00	\$500.00	\$1,890.00	New & Existing
ICP20115	Certificate II in Printing and Graphic Arts (General)	\$500.00	2	\$500.00	\$475.00	\$1,475.00	New & Existing
ICP31215	Certificate III in Printing	\$1,000.00	2	\$1,000.00	\$220.00	\$2,220.00	New & Existing
ICP31315	Certificate III in Print Manufacturing	\$1,000.00	2	\$500.00	\$420.00	\$1,920.00	New & Existing
ICP31415	Certificate III in Print Communications	\$1,000.00	2	\$1,000.00	\$610.00	\$2,610.00	New & Existing
MSS20316	Certificate II in Competitive Systems and Practices	\$510.00	1	\$500.00	\$0	\$1,010.00	New & Existing
MSS30316	Certificate III in Competitive Systems and Practices	\$710.00	1	\$500.00	\$0	\$1,210.00	New & Existing
MSS40316	Certificate IV in Competitive Systems and Practices	\$250.00	0	\$0	\$0	\$250.00	New & Existing
MSS50316	Diploma of Competitive Systems and Practices	\$1,000.00	2	\$1,000.00	\$410.00	\$2,410.00	New & Existing
SIR30216	Certificate III in Retail	\$1,000.00	2	\$1,000.00	\$468.00	\$2,468.00	New & Existing
SIR40316	Certificate IV in Retail Management	\$1,000.00	2	\$400.00	\$400.00	\$1,800.00	New & Existing
TLI31216	Certificate III in Driving Operations	\$930.00	2	\$500.00	\$500.00	\$1,930.00	New & Existing
TLI31616	Certificate III in Warehousing Operations	\$250.00	0	\$0	\$0	\$250.00	New & Existing
TLI32416	Certificate III in Logistics	\$1,000.00	2	\$1,000.00	\$245.00	\$2,245.00	New & Existing
TLI41816	Certificate IV in Warehousing Operations	\$250.00	0	\$0	\$0	\$250.00	New & Existing
TLI42016	Certificate IV in Logistics	\$845.00	0	\$0	\$0	\$845.00	New & Existing

- This training is delivered with Victorian and Commonwealth Government funding
- Based on minimum group size of 3
- Prices are subject to change without notice

WESTERN AUSTRALIA (User Choice Funded)

Code	Qualification	Eligible New Worker Fees (Metro)			
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	New Worker Total Fee
BSB30215	Certificate III in Customer Engagement	\$417.08	2	\$417.08	\$1,251.25
BSB40315	Certificate IV in Customer Engagement	\$633.75	2	\$633.75	\$1,901.25
BSB42015	Certificate IV in Leadership and Management	\$418.44	3	\$418.44	\$1,673.75
ICP31215	Certificate III in Printing	\$221.00	10	\$221.00	\$2,431.00
ICP31315	Certificate III in Print Manufacturing	\$215.68	10	\$215.68	\$2,372.00
ICP31415	Certificate III in Print Communications	\$273.00	9	\$273.00	\$2,730.00
MSS30316	Certificate III in Competitive Systems and Practices	\$300.63	3	\$300.63	\$1,202.50
MSS40316	Certificate IV in Competitive Systems and Practices	\$398.13	3	\$398.13	\$1,592.50
MSS50316	Diploma of Competitive Systems and Practices	\$1,051.85	5	\$1,051.85	\$6,311.10
SIR30216	Certificate III in Retail	\$320.94	3	\$320.94	\$1,283.75
SIR40316	Certificate IV in Retail Management	\$189.58	5	\$189.58	\$1,137.50
TLI31216	Certificate III in Driving Operations	\$377.81	3	\$377.81	\$1,511.25
TLI31616	Certificate III in Warehousing Operations	\$438.75	3	\$438.75	\$1,755.00
TLI32416	Certificate III in Logistics	\$296.56	3	\$296.56	\$1,186.25
TLI41816	Certificate IV in Warehousing Operations	\$633.75	3	\$633.75	\$2,535.00
TLI42016	Certificate IV in Logistics	\$426.56	3	\$426.56	\$1,706.25

Code	Qualification	Eligible Existing Worker Fees (Metro)			
		Commencement Fee (Payable on commencement of training)	Ongoing Quarterly payments (First one payable at 6 months, every 3 months thereafter)	Quarterly Fee	Existing Worker Total Fee
BSB40315	Certificate IV in Customer Engagement	\$1,129.05	2	\$1,129.05	\$3,387.15
SIR40316	Certificate IV in Retail Management	\$337.75	5	\$337.75	\$2,026.50
TLI42016	Certificate IV in Logistics	\$759.94	3	\$759.94	\$3,039.75

- Prices are subject to change without notice

